



ANURADHA YADAV

OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

INTERNSHIP

Softnick India Pvt Ltd

01/07/2021 - 01/08/2021

HR intern

- Got to know about roles and responsibilities of HR.
- Conducted Interview of shortlisted candidates.
- Calling the eligible candidates for the interview.
- Worked on Excel.

EDUCATION

**Deen Dayal Upadhyay Gorakhpur University,
Gorakhpur**

2022

MBA
66.5%

**Deen Dayal Upadhyay Gorakhpur University
Gorakhpur**

2019

BA
55%

Jyoti inter College Naharpur Gorakhpur

2016

Intermediate
74.5%

CONTACT

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6387568648

Gorakhpur Uttar Pradesh
India

SKILLS

- * Communication skills
- * Interpersonal relation
- * Time management skills
- * Problem solver

LANGUAGES

Hindi

English

TECHNICAL SKILLS

Microsoft office

Tally

● Jyoti inter College Naharpur Gorakhpur

2014

High school
80



CERTIFICATE

● HR profile

Certified in training and development from
softnick India Pvt Ltd gorakhpur



INTERESTS

● To learn technical skills



EXPERIENCE

● Six month experience in Mahindra Sardar motors
as ICRE sales post.